

Skills and Training



*"We are what we repeatedly do.
Excellence therefore, is not an act but
a habit" Aristotle*

Team Leader Essentials

Course Content

This course contains essential information for those leading and managing others in a workplace context. The full day program includes:

- Understanding the role and responsibility of a team leader/supervisor and its contribution to organisational objectives
- Understanding communication and behaviour style
- Managing performance
- Delegation and time management
- Effective teamwork and motivation of others
- Communication and conflict resolution
- Work design and instruction

Learning Outcomes

By the completion of this program participants will develop:

- Greater confidence in leading people and teams
- Improved understanding of how to motivate and engage team members
- Ability to proactively manage performance
- Strategies to more effectively manage their time
- Clear understanding of the roles and responsibilities of team leaders and supervisors and how that relates to organisational objectives

Who should attend?

This program is suitable for new and emerging supervisors, leaders, managers and team leaders. The program is designed to provide participants with practical skills and improved confidence to manage and lead employees in the workplace.

The program is ideal for individuals who have not undertaken formal leadership or management training.

Delivery Information

Duration: 8 hours
Location: Hobart
Launceston

Includes the following two courses: Leadership essentials and Managing for Peak Performance.

N.B. Workshops can be customised and delivered on site.

Investment

\$ 440 TCCI member
\$ 660 non member

More information?

For more information on registering in this workshop or TCCI training or to discuss our customised on-site delivery options please contact our team on 1300 559 122 or email training@tcci.com.au.