

Recruitment and Induction Essentials

Course Content

This workshop contains the following:

- Simple tips to streamline recruitment activities
- Tips to minimise cost and time impositions when recruiting
- Targeted recruitment, alternative sources of labour
- Common mistakes
- Overcoming bias in selection
- Elements of an effective induction program
- Making the most of probation
- Tools, resources and templates

Who should attend?

This program is suitable for small to medium business operators with limited formal recruitment experience as well as new and emerging supervisors, leaders, managers and team leaders. The program is designed to provide participants with practical skills and improved confidence to manage recruitment, undertake inductions and support new employees.

Delivery Information

Duration: 4 hours

Locations: State-wide

N.B. Workshops can be customised and delivered on site.

Investment

\$330 TCCI member

\$495 non member

More information?

Call today to discuss your training needs including onsite or customised delivery or email training@tcci.com.au.